

**UNITED STATES ATTORNEY'S OFFICE
EASTERN DISTRICT OF CALIFORNIA
FRESNO BRANCH OFFICE**

**Assistant United States Attorney
Fresno Branch Office
Fresno, California
October 25, 2004**

About the Office:

The Fresno Branch Office of the United States Attorney's Office for the Eastern District of California serves the counties of Calaveras, Tuolumne, Stanislaus, Mariposa, Merced, Madera, Fresno, Kings, Tulare, Inyo, and Kern.

**Responsibilities and
Opportunity Offered:**

This position is located in the Criminal Division of the Fresno Branch Office and the Assistant United States Attorney will be responsible for handling a variety of criminal cases for the Branch Office.

Qualifications:

Applicants must possess a J.D. degree, be duly licensed and authorized to practice as an attorney under the laws of a State, territory, or District of Columbia, and have at least one year post-J.D. experience. Applicants must be active members in good standing of the bar (any jurisdiction). Ideal qualifications include at least 3-5 years of post-J.D. litigation experience.

Applicants must demonstrate a quick analytical ability and the facility to accurately and precisely articulate the critical issues in a case. Applicants must demonstrate superior oral and writing skills as well as strong research and interpersonal skills, and good judgment. Applicants must possess excellent communication and courtroom skills and exhibit the ability to work in a supportive and professional manner with other attorneys, support staff and client agencies. Applicants must have a demonstrated capacity to function, with minimal guidance, in a highly demanding environment. Applicants must also demonstrate excellent computer literacy skills to include experience with automated research on the Internet, electronic court filing, and electronic e-mail and word processing systems.

Travel:

Occasional travel may be required.

Salary Information:

Assistant United States Attorneys' pay is administratively determined, based in part on the number of years of professional attorney experience. The current recruiting range of basic pay for this position is \$44,350 to \$63,000 plus locality pay where authorized.

Location:

Fresno, California

Fresno is one of the fastest growing cities in California, due in part to its central location to major tourist areas in California. Fresno is located in the middle of the fertile San Joaquin Valley, also known as the Central Valley, which is a major supplier of food and agricultural products for the United States and the world. This area also includes national treasures such as Yosemite National Park and Sequoia-Kings Canyon National Forest.

Relocation Expenses:

Relocation expenses are not authorized.

**Application Process
and Deadline Date:**

Interested applicants should send a resume, cover letter, and writing sample to the United States Attorney's Office, ATTN: Carolyn Delaney, 501 I Street, Suite 10-100, Sacramento, CA 95814. Applications should be postmarked no later than November 8, 2004.

Internet Sites:

This and other attorney vacancy announcements can be found at:
<http://www.usdoj.gov/oarm/attvacancies.html> and
<http://www.usdoj.gov/usao/cae/home>

Department Policies:

It is the policy of the Department of Justice to achieve a drug-free workplace and the person selected will be required to pass a drug test to screen for illegal drug use prior to final appointment. Employment is also contingent upon the satisfactory completion of a background investigation adjudicated by the Department of Justice.

The United States Department of Justice is an Equal Opportunity Employer. All qualified applicants will receive consideration without regard to race, color, national origin, religion, sex, sexual orientation, age, marital status, disability, or any other non-merit factor.

There is no formal rating system for applying veterans' preference to attorney appointments in the excepted service; however, the Department of Justice considers veterans' preference eligibility as a positive factor in attorney hiring. Applicants eligible for veterans' preference are encouraged to include that information in their cover letter or resume and attach supporting documentation (e.g., the DD 214 or other substantiating documents) to their submissions. Not all veterans are eligible for veterans' preference. To find out whether you qualify, visit the Veterans' Preference Advisor, operated by the Department of Labor "elaws" at the following website: www.dol.gov/elaws/vets/vetpref/vetspref.htm. For additional information on eligibility, visit www.opm.gov/veterans and review the "Vets Info Guide" and the "Vets Guide." Please note that military retirees at the rank of major, lieutenant commander, or higher, are not eligible for veterans' preference unless they are disabled veterans.

Assistant United States Attorneys must reside in the district to which he or she is appointed.